

**OPEN MEETING MINUTES**  
**Waukesha County Human Services Center**  
**Virtual Microsoft Teams Meeting**  
**Coordinated Services Team (CST)**  
**January 27, 2021**

**Present CST Committee:** Danielle Birdeau, Bobbi Borchardt, Hugh Davis, Fred Garcia, Amanda Huber (Chair), Theresa Imp, Angela Krueger, Tracy Loken Weber (Vice Chair), Maura McMahon

**Absent CST Committee:** Vickie Smith

**Guests:** Jeannine Eng, Jessica Hannaman, Janelle McClain, Angela Sadler (proxy for Vickie Smith), Mary Tomter

**1. Call to Order**

Chair Huber called the meeting to order at 12:02 p.m. Introductions were exchanged among the committee members and guests.

**2. Approval of Minutes**

Motion: Loken Weber moved, second by McMahon, to approve the Coordinated Services Team (CST) minutes of November 18, 2020. Motion passed without a negative vote.

**3. Committee Business**

There was no committee business.

**4. Educational Presentation: Waukesha School District and Youth Mental Health – Angela Krueger**

Krueger displayed and reviewed a PowerPoint presentation titled “School District of Waukesha Response to Student’s Mental Health Care.”

Davis and Garcia arrived at 12:10 p.m. Davis left at 12:34 p.m.

Garcia discussed the need for bilingual services and recommended the Sixteenth Street Community Health Center. Currently, the School District of Waukesha (SDW) family services does not offer Spanish speaking therapists.

**5. Reports**

- **HHS Staff Liaison**

- **Comprehensive Community Services (CCS)**

- Huber reported that there are currently 29 youth dually enrolled in CST and CCS and are consistently enrolling youth in both programs. There are 2 youths enrolled only in the CST program.

- CCS is working with 2 full-time and 1 part-time service facilitators, and 1 part-time CST and outreach facilitator.

- Waukesha County is exploring options to increase contracted services, such as psychotherapy and equine therapy.

They are also looking into adding Intensive Trauma Services (ITS). ITS is a service where a person is assigned to the child, or an adult in the adult CCS program, to help implement coping skills or ways to manage trauma responses. This service is an adjunct to therapy to work through trauma responses in day-to-day life.

CCS is coordinating with Lutheran Social Services to add employment skills to services for 16-17-year olds. This service would help the youth navigate how to gain employment, create a resume, and prepare for interviews. This would be offered one-on-one or in a group format.

- **Coordinated Services Team (CST)**  
There was no additional CST report.

- **Children and Family Services Advisory Committee (CAFSAC) Updates**

McMahon provided an update from the January CAFSAC meeting. Some of the topics included:

- COVID vaccine roll out
- Community youth mental health for annual critical needs presentation
- SDW going back to face-to-face schooling
- Truancies and how the change to schooling has affected them

**6. Agency Updates / Announcements**

There were no agency updates or announcements.

**7. Discussion Items for Next Agenda**

- Educational Presentation: Saint A Staff presenting on Neurosequential Model of Therapeutic (NMT) Assessment

**8. Public Comment**

There was no public comment.

**9. Adjourn**

Motion: Garcia moved, second by McMahon, to adjourn the CST meeting at 12:56 p.m. Motion carried unanimously.

**10. Next Meeting**

The next meeting is scheduled for February 24, 2021, at 12:00 p.m. as a virtual meeting through Microsoft Teams.

Respectfully submitted by Janelle McClain.

Minutes Were Approved on February 24. 2021.